

CLIENT LAST NAME: \_\_\_\_\_

I hereby authorize: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To use, release, and exchange mental health and medical information and records obtained during the course of treatment of:

Client Name (Print): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Approximate Date(s) of Service: \_\_\_\_\_ Client No. \_\_\_\_\_

(if available)

**1. The information is to be disclosed/exchanged with the following:**

Coping Partners/Children Coping Clinic  
155 Revere Drive, Unit 8  
Northbrook, Illinois 60062  
copingpartners.com

**SEND RECORDS TO THE ATTENTION OF:**\_\_\_\_\_  
**PHONE:** \_\_\_\_\_**E-MAIL:** \_\_\_\_\_**2. Purpose: The purpose of the use or disclosure is for:**

- Treatment Planning  
 Other \_\_\_\_\_

**3. Persons Authorized and information to be used or disclosed:**

The information to be used or disclosed by Coping Partners/Children Coping Clinic, its independent contractors, psychologists, social workers, providers and other employees includes only those items checked below. I understand that this authorization extends to all or any part of the records/information designated below which may include treatment for physical and mental illness, alcohol/drug abuse, sexually transmitted disease, HIV/AIDS test results or diagnoses. The information to be used or released includes:

- |   |   |
|---|---|
| <input type="checkbox"/> Psychological Testing                  | <input type="checkbox"/> Discharge Summary                        |
| <input type="checkbox"/> History and Physical Exam              | <input type="checkbox"/> Integrated Assessments                   |
| <input type="checkbox"/> Consultation Reports                   | <input type="checkbox"/> Psychiatric Evaluation                   |
| <input type="checkbox"/> Education – Clinical Progress          | <input type="checkbox"/> Physician Orders                         |
| <input type="checkbox"/> Education – IEP/School Assessments     | <input type="checkbox"/> Physician Progress Notes                 |
| <input type="checkbox"/> Education – School Assignments         | <input type="checkbox"/> Therapist/Social Services Progress Notes |
| <input type="checkbox"/> Medication Records                     | <input type="checkbox"/> Treatment Plans                          |
| <input type="checkbox"/> Verbal Communication – No Restrictions | <input type="checkbox"/> Clinical Aftercare Plan                  |
| <input type="checkbox"/> Verbal Communication Restrictions      | <input type="checkbox"/> Laboratory Data                          |
| <input type="checkbox"/> Limited to Checked Areas Above         | <input type="checkbox"/> Other: _____                             |
| <input type="checkbox"/> Restrictions – Specific Individuals    | _____   |

This authorization is limited to only that information requested above to be disclosed to or by Coping Partners/Children Coping Clinic. I/we hereby release Coping Partners/Children Coping Clinic from all legal responsibilities or liability that may arise from the use, disclosure or redisclosure of medical or other records and other health information in reliance on this authorization.

**ADULT**

CLIENT LAST NAME: \_\_\_\_\_

**Mandated Recitals:**

1. **Expiration:** I/we understand that unless I revoke the authorization earlier, this authorization will automatically **expire** on \_\_\_\_\_.
2. **Redisclosure:** I/we understand that information used or disclosed in accordance with this authorization may no longer be protected by federal law, and could be used or redisclosed by the receiving party, pursuant to any agreement I may have with such party.
3. **Refusal to sign:** I/we understand that I/we may refuse to sign this authorization and the result would be that the records would not be disclosed.
4. **Certification:** The undersigned affirms that the identification that I have provided is true and correct.
5. **Revocation:** I/we have the right to stop the use or release of this information at any time if I do so in writing to Coping Partners/Children Coping Center although I/we understand that I/we cannot do anything about information already used or disclosed pursuant to this authorization.
6. **Copy Received:** I/we understand that I/we will receive a copy of this completed form.
7. **Inspect and Copy:** I/we understand that I/we have the right to inspect and copy the information to be disclosed.
8. **Challenge:** I/we understand that I/we have the right to challenge the accuracy of any information contained in the subject file.
9. **Effect of Copies:** I/we intend that fax, copies or electronic versions of this document shall carry the same force and effect as the original.
10. **Alcohol/Substance Abuse Files:**  
 If any requested records contain information regarding alcohol or drug abuse treatment, these records are protected by Federal confidentiality rules. These rules prohibit further disclosure of this information unless further use or disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise permitted by Federal rules. A general authorization for the use or release of medical or other information is insufficient for this purpose. Federal rules restrict use of the information for criminal investigation or prosecution of any alcohol or drug abuse patient.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CLIENT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
WITNESS TO CLIENT SIGNATURE

\_\_\_\_\_  
PRINTED NAME